

Largy National School

Roll number 172060

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Largy N.S.

Health, Safety and Wellbeing Policy

Largy National School is a primary school under the Patronage of the Bishop of Kilmore Martin Hayes. Largy N.S. operates within the regulations laid down by the Department of Education and Skills (DES) and follows the Primary School Curriculum (DES, 1999) which may be amended from time to time, in accordance with Sections 9 and 30 of the Education Act (1998). The Principal and the Board of Management fully subscribe to the principles of partnership, accountability, inclusion, respect for diversity, parental choice and equality, in developing and implementing all school policies.

1. Introduction

Following the Safety, Health and Welfare at Work Act (HSE, 2005) and its associated regulations, the Board of Management is responsible for safeguarding the health and welfare of all staff and for protecting students, visitors, contractors and others from injury or ill-health arising from any work activity at Largy N.S. The successful implementation of this policy requires the full support and active co-operation of all staff, students, parents, contractors and visitors to the school. This policy was prepared in line with the following existing school policies:

- Child Safeguarding Statement
- Child Safeguarding Assessment of Risk of Harm to the Child
- Accident Policy
- Fire Safety Policy
- Healthy Eating Policy
- Code of Behaviour
- Critical Incident Policy
- Supervision Policy
- Administration of Medicines Policy
- Covid 19: Health and Safety Risk Assessment
- Covid 19: Response Plan

2. Rationale

- To create a safe workplace for the school community by ensuring all individuals understand their role with regard to health and safety procedures.
- To provide an understanding of the school's duty of care towards the children.
- To outline the procedures and practices followed at the school to ensure the safety and wellbeing of children and staff.
- To promote all aspects of child and staff wellbeing including academic, physical, mental, emotional, social and spiritual development of all children.

3. School Ethos

This policy is in keeping with the school ethos through the provision of a safe, secure and caring learning environment for each child.

4. Policy Objectives

The objectives of the policy are:

To ensure the physical safety and wellbeing of all staff and children.

- To develop a framework of procedures whereby all injuries, accidents and incidents are dealt with in a competent and safe manner
- To promote positive wellbeing among children and staff.
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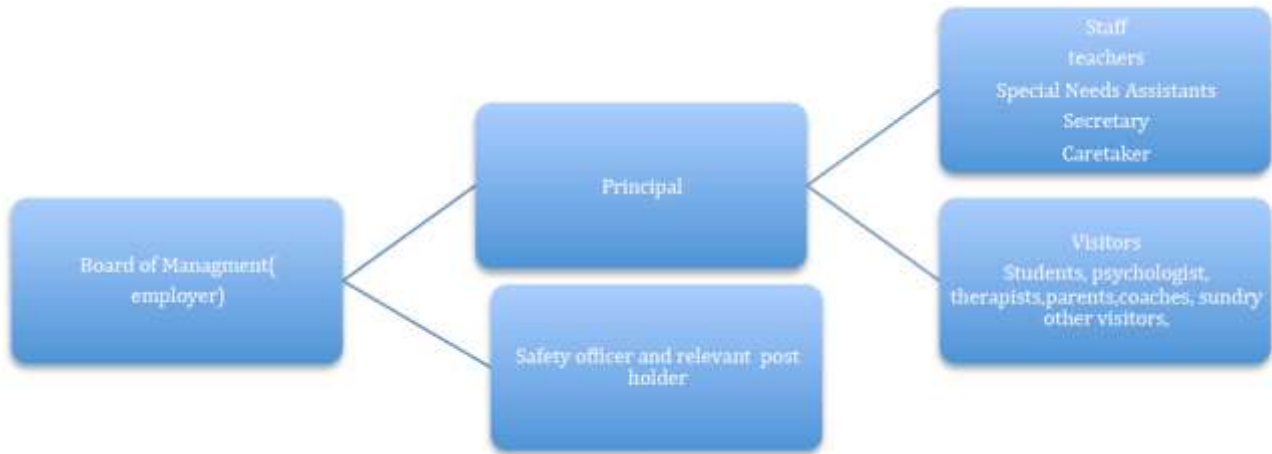
5. Consultation and Information

It is the policy of the Board of Management of Largy N.S.:

- To consult with staff in the preparation and completion of the Health and Safety Statement and related policies
- To issue a copy of the Safety Statement to all present and future staff, all members of the Board of Management (and any subsequent revised copies)
- To communicate any new messages regarding health, safety and welfare at work (not contained in the document) to all staff, once agreed.

- To prioritise health, safety and welfare in staff training and development plans.

6 Roles and Responsibilities



Duties and Role of the Board of Management

The Board of Management has overall responsibility for ensuring the school and its systems are healthy and safe for staff. The Board has a duty of care to any others who come into and/or use the school building whether during or outside of school times. It is also the Board's responsibility to:

- Develop, oversee and review the school's Safety Statement to ensure that all work is carried out in accordance with the relevant statutory provisions (Safety, Health & Welfare at Work Act, 2005) and that all reasonable, practicable measures are taken to avoid risk to staff, children or others who may be affected
- Continually improve the systems in place for the management of occupational safety, health and welfare and review it periodically to ensure it remains relevant, appropriate and effective.
- Discuss regular reports on safety and health matters and consult with staff on matters related to safety, health and welfare at work.
- Undertake a risk assessment at least once per year and ensure that identified hazards are eliminated or minimised as far as is reasonably practical.
- Provide information, training, instruction and supervision where necessary, to enable staff to perform their work safely and effectively.
- Provide the necessary resources to ensure the safety, health and welfare of all those to whom it owes a duty of care, including staff, students, contractors and visitors.
- To maintain the safe upkeep of the premises
- Maintain a constant and continuing interest in safety, health and welfare matters pertinent to the activities of the school.

The Board of Management is committed to playing an active role in the implementation of this occupational safety, health and welfare policy and undertakes to review and revise it in light of changes in legislation, experience and other relevant developments.

Duties and Role of Principal

- Take responsibility for safety, health and welfare in school facilities
- Acquire a full and accurate knowledge and understanding of the Safety Statement and ensure that all personnel under her supervision appreciate their responsibilities.
- Understand and implement all school safety policies and statutory requirements.
- Ensure all school activities are planned and organised to minimise risk and to create a safe working environment.
- Ensure that employees adhere to safe systems of work and ensure that the equipment they are using is kept in safe condition.
- Ensure that all necessary suitable Personal Protective Equipment (PPE) is provided and maintained where risks cannot be eliminated and all personnel (including students) are wearing the appropriate protective equipment and following the correct safety procedures for the tasks they are involved in.
- Ensure adequate welfare facilities are provided and maintained
- Provide adequate supervision at all times, to ensure that all safety rules are observed and adhered to.
- Ensure that all accidents and dangerous occurrences are reported and are entered in the Incident File.
- Review absences due to accidents, injury or illness at work and ensure that occurrences are notified to the Insurance Company (when likely to lead to a claim) and to the Health and Safety Authority (Form IR1) when an employee is off work for more than three days.
- Co-operate with the Board of Management in implementing the school safety policy.
- To arrange, in consultation with the Board of Management, that adequate funds and facilities are made available to implement the safety policy.
- To arrange for the maintenance of all fire equipment and ensure that all relevant certificates (as required under Health and Safety legislation) are available for inspection.
- To make provision for appropriate safety training and instruction.

- To provide full executive support for all staff who have been given responsibility under this statement of policy.
- To provide feedback and evaluation to the Board of Management of the extent to which this policy has been put into effect.
- To review with staff, the safety standards in their areas.

Duties / Role and Responsibilities of Health and Safety Coordinator (Deputy Principal)

- To assume the responsibilities of the Principal (see section 4 above) in safety and health matters in the absence, for any reason, of the Principal.
- To make provision, in consultation with the Principal, for appropriate safety training and instruction.
- To ensure that safety precautions are accounted for when employing outside contractors.
- Meet regularly with Principal to ensure that proper reporting, recording, investigation and costing procedures are in place.
- To insist that the protective clothing and equipment provided is used.
- To ensure that high standards of hygiene throughout the school are observed.
- To implement and update the school Safety Statement in line with the role and responsibilities agreed as part of their Leadership and Management in the school.
- To assess the health and safety needs of the school on an annual basis (following consultation with staff) and provide a written report to the Board of Management for consideration.??
- To make all staff and students aware of the Safety Statement. This includes outlining evaluation and emergency procedures to staff/students and providing induction training for all new employees (tour of premises, evacuation, procedures and hazards in the work place etc).
- To carry out and monitor fire drills (at least one per term) and make appropriate recommendations for improvement, where necessary.
- To establish a system whereby regular checks of all fire equipment (alarms etc) and emergency exits are carried out.
- To update the Board of Management and staff about Health and Safety legislation.
- To ensure that the First-Aid boxes are checked regularly and stocks replenished as required.
- To keep detailed records of accidents or dangerous occurrences (records to be kept on school premises) and will follow up on accidents, dangerous occurrences (cause, time, details of injuries etc) and seek to eliminate the hazard (where possible).
- To retain all relevant information that will assist in the compilation of the annual Health and Safety Report.
- To organise special activities to make staff and students more aware of Health and Safety issues (European Safety Week, Road Safety Week, Health and Safety Authority Schools interactive risk assessments, etc).

Role and Responsibilities of Class Teachers

Once a child enters the school building at 9.00 a.m., the teachers are in loco parentis and thus primarily responsible for the child's health, safety and welfare. The responsibilities of class teachers are to:

- School doors open to admit children at 8.50 am. The children are supervised by a teacher in the classroom..
- It is the responsibility of the class teacher to line the children up at the door at dismissal time (1:40 or 2:40pm) and supervise as the children make their way to the school bus or parent/person designated to pick them up at the end of the day
- Supervise children throughout the school day
- Class teachers are responsible for taking particular care and anticipating potential causes of injury during activities that are more likely to pose hazards such as physical education, SESE (Social, Environmental, and Scientific Education) and arts and crafts.
- Supervise children at break times.
 - During break times, a class teacher will supervise the schoolyard. Minor cuts and bruises will be dealt with as per the section on First Aid below. Incidents or accidents will be recorded in the child's diary as necessary and reported to parents and/or Principal if necessary. If deemed necessary the class teacher will phone the parent / guardian on school landline or school mobile. If the weather is inclement, children will be supervised in their classrooms.
- Support substitute teachers to work effectively with their class/another class.
 - o If class teachers are absent, a substitute teacher may be called in as per DES regulations in relation to sick leave or other leave; and/or children may be divided up between the other classes for the school day. In cases of longer absences, substitute or temporary teachers may be engaged.
- Ensure a colleague can provide temporary supervision cover if he/she may have to leave the classroom for a short period of time.
- Safely manage and monitor children's movements when they may leave their classrooms for limited periods of time, normally in pairs, to undertake specific errands.
- To ensure that students carry out all their routines in a safe manner and do not create danger for themselves or for others.
- To supervise and control the entry of students to and from the school and to prevent loitering in the corridors, classrooms, toilets and social areas and outside the buildings.
- Supervise their students at all times and not to leave their class unattended.
- To be familiar with and that their charges are familiar with evacuation procedures.
- To notify the Principal, Deputy Principal of any accidents or incidents that occur and to record them as per the reporting system.
- To insist that all staff and students wear protective clothing and use protective equipment where necessary

- To identify hazards intrinsic to their own disciplines and to ensure that they eliminate or take protective action against them.
- Use notices liberally to highlight problem areas.
- To set an example for all.
- To comply with all developing Safety and Health legislation as circulated by the Principal other staff members
- To encourage safe practise in their own working area.

Role and Responsibilities of SNAs

The responsibilities of all SNAs are:

- To work in a manner that is safe to themselves and to others.
- To be familiar with fire drills and evacuation procedures.
- To wear the proper protective clothing.
- To report immediately any injury, no matter how minor.
- To assist the teaching staff in the supervision and control of students and to prevent loitering in the corridors, classrooms, toilets and social area outside and inside the buildings.
- To attend to spillages immediately.
- To barricade area of spillages until they are completely dry.
- To report any defect in machinery or equipment or within the school building indoors or outdoors
- To avoid leaving trailing cables. If this is necessary use notice to the effect that cleaning is in progress.
- To observe high standards of cleanliness and hygiene.

Role and Responsibilities of Employees and Volunteers (including student teachers on placement)

The responsibilities of all employees and volunteers are to:

- Comply with all statutory obligations on employees, designated under the 2005 Act.
- Take reasonable care to protect his or her own safety, health and welfare and that of any other person who may be affected by his or her acts or omissions at work.
- Engage in proper conduct and not to engage in behaviour such as violence or bullying which could endanger another person at work or his or her safety, health and welfare.
- Co-operate with school management in the implementation of the safety statement.
- Inform children of the safety procedures associated with individual lessons, rooms and tasks e.g. science lessons, use of the kitchen, etc
- Ensure that children follow safe procedures.
- Formally check classroom/immediate work environment to ensure it is safe and free from fault or defect.
- Check that equipment is safe before use.
- Ensure that risk assessments are conducted for any new hazards.
- Co-operate with the school safety committee where one is established.
- Follow protocols in training and instructions provided by the employer such as correct use of any article/substance and wearing/using protective clothing and equipment.
- Report accidents, near misses and dangerous occurrences to relevant persons as outlined in the safety, health and welfare statement.

Role and Responsibilities of Parents

Parents are entitled to receive information on, and to be consulted on the school's health, safety and wellbeing policies and practices. In collaboration with the Board of Management and others, parents are responsible for ensuring the implementation of health and safety law in general and this policy in particular. The responsibilities of all parents are to:

- Take reasonable care of their own safety, health and welfare and that of any person who may be affected by their acts or omissions.
- Care for their own and any other children who accompany them to the school.
- Implement the school's health and safety protocols especially if they are involved with any school activities such as meetings, special events or extracurricular activities.
- To report any health and safety concerns to the Principal and/or the Chairperson of the Board of Management.

Role and Responsibilities of Children

All children have opportunities to learn about health and safety and wellbeing priorities and procedures at Largy N.S., in an age-appropriate way. As part of the SPHE programme, children are taught about safety in the home; safety regarding medicines; safety when crossing the road and safety in relation to strangers. Children develop strategies to monitor and safeguard their own and others' health, safety and wellbeing.

7. Emergencies

a. Emergency routes and exits

The route is detailed on the Fire Procedure Notice which is inside the classroom door. Staff members and children practise the emergency exit procedures during fire drills.

b. Fire protection

A fire drill will be held at least once each term. Listed in our Fire Drill Policy are the procedures for children and teachers in the event of a fire:

A notice with the procedures is also on display on each classroom door.

c. Emergency contact details

Emergency contact details of the parents and guardians of all children in the school, as well as the **next of kin of all staff**, are maintained on Aladdin. Parents are required to provide these details at the beginning of each school year and to immediately notify the school of updates to their own or other emergency contacts' information.

d. First Aid

The school recognises the importance of taking the appropriate measures in cases of accidents and injury, including, where necessary, securing the site and immediately telephoning the emergency services. All school staff will receive and be certified in First Aid training on a regular basis. A fully equipped First Aid box is available in the EAL Room on High Shelf.

e. Getting Help

In an urgent situation, the teacher sends two children with a red card to another member of staff. If the situation is not urgent, but a member of staff would like another member of staff to come when they are able, they send children with a green card. If the situation requires adult help and there is no adult available, one teacher on the floor will supervise both classes while the other teacher attends the situation.

f. Emergency Closures

In the event of a significant event which threatens the safety/coping mechanisms of the school such as heavy snowfall, high winds, thunderstorms, disconnection of services, death or critical incident, the Principal will consult with the Chairperson of the Board of Management, as soon as feasible, to decide whether it is in the interests of all parties to close the school. If it is decided that it would be unsafe to keep the school open, an exceptional closure will be deemed to have been granted by the Board of Management. Exceptional closures will be kept to an absolute minimum. Parents will be informed at the earliest opportunity of any such closure using a range of communication techniques (text-a-parent, email, telephone calls, posting on the school website, message on school voicemail, note at the school gate, etc.). If school is open when an incident occurs, staff will remain on the premises until all children have been collected.

g. Critical Incident Policy

Our *Critical Incident Policy* provides a clear roadmap for the school to respond to any incident which may threaten to overwhelm the school's normal coping mechanisms such as a serious accident or incident or death of an individual in the school community.

8. Safety

1) Safe Access and Exit Routes

Every effort will be made to ensure that all building users can safely access, exit and move around the school grounds and building. Entrances and corridors will be kept free from obstruction. Mobility aids are always permitted and facilitated.

2) Children Leaving Early

If a child needs to leave school early, parents must make every effort to notify the school in advance preferably by Aladdin, in line with the school's *Attendance Policy*. If a person other than a parent is collecting the child, he/she should be notified to the school in advance. If not, a parent's written permission is required, using the Aladdin Connect app for non-emergency situations and contacting the school phone for emergency situations.

3) Working Alone

Ideally, staff should not work alone on the school premises as there are risks involved such as assault, accident or sudden illness. Any staff member wishing to work outside of normal school hours should try to ensure that at least one other colleague is also on the premises – ideally within 'hailing distance', or with both parties having mobile phones programmed with each other's numbers.

In addition, if you choose to work alone in the school you are requested to take the following precautions:

Prior to working alone; inform the school Principal detailing, time you will be on the school premises and type of activity being undertaken. If you arrive at school outside of normal school hours and find another colleague is already in the building, let them know you are on site.

If you are about to leave the building, and just one or two other colleagues are remaining on site, let them know you are going.

In fading light; park your car close to the main entrance where there is an external light. Move it there whilst there are still others on site if you are planning to work late.

Ensure you carry your mobile phone with you (battery charged and switched on).

Lock the doors and close the windows to prevent intruders.

Avoid working outside of the activity in which you informed the Principal.

Do not work at heights on a ladder or steps.

Know the location of your nearest fire exit and how to open it in an emergency.

Know the location of the nearest first aid kit.

Do not go into attics or any other space in which you might become trapped.

Do not do any tasks involving hazardous tools/machinery or materials.

When leaving, limit the amount you are carrying to have one hand free.

Ensure a family member / friend knows where you are and your estimated time of arrival home.

If you arrive at school and find any sign of intruders, do not enter the building. Instead, call the Gardaí.

If you become aware of intruders or vandals, do not challenge them. Instead, call the Gardaí.

4) Securing the School Grounds

To ensure children remain inside the school premises during the school day, measures will be taken to ensure children cannot exit by themselves. The side door is locked and a code for the front door is required to open it.

5) School Trips

. Where transport is required, the school will hire buses that are adequate for the size of the group from a reputable company that provides safe vehicles and drivers. All passengers will be required to use safety belts on buses.

A teacher or other responsible adult always leads the way and the group is required to stay together, using waiting points where necessary. Another adult always walks behind or next to the last child in the group. Children are counted when leaving school and at various points during the trip. Specifically, in the case of swimming, teachers will inspect the changing rooms on arrival. Children are asked to follow the swimming pool rules and to follow the swimming instructor's directions.

6) Equipment, cleaning and maintenance

The school provides safe equipment for both staff and children, including where necessary, guards and appropriate personal protective equipment. Equipment is appropriately certified, maintained to a high standard and disposed of if it poses a safety risk. Electrical equipment is only used/maintained by staff qualified to do so. Equipment and substances for maintenance, cleaning, catering and similar is stored securely away from children.

School cleaning and maintenance is normally scheduled outside of school hours; at present, cleaning is before 9am or after 2.40 p.m., Monday to Friday, with additional work being completed at the weekend. If a potential hazard arises during the school day, e.g. broken glass, wet floor, it should be removed or cleaned up immediately. If this is not possible, children should not enter the area until it is possible to do so.

Appropriate training will be provided in the safe handling and use of equipment and in the unlikely event of there being a need for hazardous substances in the school. This will include training in manual handling, which will focus on: avoidance of manual handling wherever possible, reduction of manual handling through the use of mechanical aids and the sharing of loads, and skills for safe manual handling. Work at height will be avoided wherever possible and must never take place without other people being on the premises. Safe step-ladder and ladder practice must be observed and ordinary school furniture must never be used to undertake work at height. Teachers are requested to comply with these safety procedures in their classrooms and throughout the school.

9. Health

a. Enrolment

Parents are requested to inform the school of any illnesses or allergies the child may have when completing the enrolment form. They are also reminded to immediately notify the school of any change to their child's health. The school is not liable if uninformed of any illnesses/allergies. When their child starts school, parents are asked to provide permission for the school to contact a doctor or to call an ambulance if needed. A medical information display is maintained in the staff room to note the medical needs of specific high risk individuals and also on Aladdin access to Admin Staff only.

b. Administration of Medicine

Staff members may not administer medication without the specific authorisation of the principal, following Board of Management approval, following a parent's written request. A written record of the date and time of administration is completed by the teacher and put in the child's class medical file on the same day (with the exception of asthma inhalers). The child's parent will be informed on the same day that medication has been administered. In the case where medicine is administered daily, this will be routinely recorded in an individual log book and stored in the child's file. Please refer to the school's *Administration of Medication Policy*.

c. Infectious Disease

In the case of any infectious disease, parents will be informed as soon as possible, and appropriate action will be taken by the Principal and Board of Management to limit the associated risks. As outlined in the school's *Covid-19: Health and Safety Risk Assessment*, a designated isolation area is located at the end of the corridor outside the 'Time Out' Room. This area will be utilised if a child is suspected of having any communicable disease. In the case of a suspected Covid-19 case, all procedures outlined in this *Covid-19: Health and Safety Risk Assessment* and *Covid-19 Response Plan* will be followed.

d. Health Promotion

The school will promote safe and healthy living in curriculum subjects and specific cross-curricular and extra-curricular initiatives. For example, walking and cycling to school are encouraged and the school's *Healthy Eating Policy* (available online) promotes healthy eating and healthy lunch boxes.

10. Other Welfare Issues

a. Animals

No animals may be brought into the school grounds at any time, with the exception of therapy and assistance dogs. An exception may be a short visit by a pet as part of a specific learning project, with prior approval.

b. Other Policies

A range of other, related health, safety and wellbeing issues, including code of behaviour, child protection, equality of access and participation, anti-bullying are discussed in detail in separate policies for Largy N.S..

11. Accident/Incident Reports

a. Reporting School Accidents/Incidents

All accidents or incidents that take place at school are recorded on an Accident Report Form, in the Incident Book or both. Both are located in the filing cabinet in the Principal's Office. Depending on the nature of the accident/incident, parents will either be informed immediately by a phone call or a message on Aladdin, or at the end of the day either verbally or by a note in the child's Homework Diary. Should a child be required to be collected early the reason for collection should be recorded on the Aladdin Early Leaving Page. All bumps to the head are reported to parents on the day it occurs.

All potential serious accidents, or instances of ill health, that result from compromised health and safety circumstances, whether involving employees, children or members of the public must be reported immediately to the Principal, investigated and subsequently recorded. An accident/incident report must be completed by the staff member in attendance. This report is then retained on file and shared with the school's insurer. Depending on the gravity of the event/accident, the Principal may send a copy of the report to the school's patron, Bishop of Kilmore.

b. Reporting to the Health and Safety Authority

Any accident in the school which results in a staff member being injured and unable to perform his/her normal duties for more than 3 consecutive days (weekends included) will be reported to the Health and Safety Authority. Accidents will be reported by filling out the online Accident Report Form at: www.hsa.ie. Accidents will be reported promptly; fatal or potentially fatal accidents will be reported immediately, by telephone in the first instance, while non-fatal accidents will be reported as soon as practicable, in most cases within two weeks of the occurrence of the accident.

12. Wellbeing

Wellbeing has a central role in the school's ethos and values. Our school is committed to promoting wellbeing among all members of our school community, in all aspects of school life. Children's learning is enriched and children have better academic outcomes when they are happy in their work, believe in themselves and feel acknowledged and supported in their school. Staff at Largy N.S. take a whole school approach to the promotion of wellbeing;

a. SPHE

Social, Personal and Health Education (SPHE) provides opportunities to foster each child's personal development, health and wellbeing and help each child create and maintain supportive relationships and become an active and responsible citizen. Through SPHE, children can develop a framework of values, attitudes, understanding and skills that will inform their actions and decisions in these areas of their lives both now and in the future. SPHE permeates all aspects of the school curriculum. The two-year SPHE curriculum recommended by the organisation providing Professional Development Support for Teachers (PDST) is followed at Largy N.S.

b. Aistear

Aistear is the national curriculum framework for early childhood education and care. It has a central role in teaching and learning in the Junior Room at Largy N.S.. Through the framework, teachers provide enjoyable and appropriately challenging learning experiences that afford children the opportunity to grow and develop as competent and confident learners through playful experiences. *Wellbeing* is one of four themes in Aistear. It focuses on children being confident, happy and healthy. The other themes are *Identity and Belonging*, *Communicating* and *Exploring and Thinking*.

c. School wide initiatives

All staff at Largy NS are committed to developing several initiatives promoting children's wellbeing in school:

- Project based learning from 3rd class to 6th class
- SPHE Curriculum (RSE, Stay Safe, Friendship and Anti-Bullying Mindful Matters)
- Continuum of Support Model
- Green Schools Flag
- Annual Fun Day
- Outdoor Learning
- Internet Safety Workshops
- Partnership with Leitrim Sports Partnership: Cycling- FMS and Physical Literacy
- Active School Flag Initiative
- External teachers for different strands of PE to promote active living e.g. GAA, soccer, dance, tennis
- Healthy Eating- Food Dudes
- The Daily Mile Initiative
- Whole-school performances in local Glens Centre
- Themed Weeks (e.g. Maths Week, Science Week, Engineers Week, Book Week, Climate Action Week etc.)

- Promoting the Arts – whole-school Christmas performance, Seachtain na Gaeilge performances, Links with Leitrim Library, Sports Day, visits from Heritage in the School, Dogs’ Trust, music lessons- tin whistle,
- Cumann na mBunscol and GAA training
- Communicating with National Council for Special Education (NCSE) to gain SNA access for pupils
- Links with HSE personnel e.g. Primary Care Team, School Age Team, Early Intervention Team, Assessment of Need Team Childrens Disability Newtownk Team, Progressing Disability, NEPS and Private Professionals

13. Monitoring and Reviewing a. Success Criteria The effectiveness of this school policy in its present form is measured by the following criteria:

- A relatively accident-free school environment is maintained.
- The roles and responsibilities of children, parents and teachers are clear in everyday health and safety procedures and in the event an emergency situation.
- Feedback is shared by children, parents and staff on the school’s response to everyday health, safety and wellbeing procedures and protocols.
- The effectiveness of the policy is monitored and evaluated at staff meetings.

b. Implementation and Timetable for Review

Following approval by the Board of Management, this policy will apply with immediate effect at Largy N.S. This policy and related policies will be reviewed annually or in line with a change in Department legislation.

c. Ratification and Communication

Following feedback from members of the Largy N.S. Board of Management, this Accident and Injury Policy will be finalised and posted on the school’s website. Hardcopies of the policy are available to parents on request.

This policy was adopted by the Board of Management of Largy N.S. on _____

This policy will be reviewed by the school management authority yearly.

Signed: _____

Signed: _____

Chairperson of Board of Management

Principal

Date: _____
Reviewed

References

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